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# Evaluation of the Maths Excellence Fund: Privacy Notice for School and College staff

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## 1 Why are we collecting this data?

The Maths Excellence Fund ('the Fund'), managed by Purposeful Ventures, was set up to help more students join and stay on the maths excellence pathway. The Fund has been established to improve student attainment and progression in maths, increasing the number of students who are on track to succeed in A-level maths and beyond. It has a particular focus on high potential students from disadvantaged backgrounds, for whom studying maths can unlock significant opportunities. The Fund is currently supporting four programmes being delivered by Inspiration Trust, Mathematics in Education and Industry (MEI), Co-operative Academies Trust and United Learning. The Fund has commissioned the National Foundation for Educational Research (NFER) to carry out an evaluation of the four programmes. Your school/college is taking part in one of the four programmes named above and will be sharing data with NFER who are evaluating the programmes.

Phase 1 of the evaluation will take place from June 2024 to July 2026, covering the first two years of the programme delivery. The focus will be on the implementation of the programmes. Evaluation activities involving school/college staff will include the collection of management information (MI) data, online surveys about the maths context in schools/colleges, and interviews with staff involved in programme delivery. There will be a Phase 2 of the evaluation which will take place from September 2026 to December 2029, focusing on the impact of the programme.

This document outlines how staff personal data will be collected and processed for Phase 1 of the evaluation. However, we will securely store this data to be used in Phase 2.

There is a separate privacy notice for students/parents and carers which can be found [here](#), which covers any student personal data being collected for the evaluation. Separate privacy notices cover the data that each of the four programmes will collect to enable delivery of their programme and its on-going implementation. The privacy notice for each programme will be made available before the programme starts and can be accessed [here](#) when available.

For the purpose of this document, we will refer to the four above programmes as 'programme delivery teams'.

We will treat all staff personal data with the strictest confidence, and it will be processed in accordance with the UK GDPR and the Data Protection Act 2018. We will not use your name or any information that might mean someone could identify you in any reports about the results of this evaluation.

## 2 Who is the data controller?

NFER is the data controller for the evaluation and makes decisions about what personal data is and how it is processed in accordance with the objectives set by the Fund.

Personal data will be processed to deliver the programme. Programme delivery teams are responsible for making decisions about how that data is processed and they are the data controllers for programme implementation. Their privacy notice is available above in Section 1.

The Fund will become data controller once the data is archived (see Section 8).

## 3 What is the legal basis for processing activities?

The lawful basis for processing personal data is covered by GDPR Article 6 (1) (f):

*Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.*

A legitimate interest assessment has been undertaken. The evaluation fulfils one of NFER's core business purposes (undertaking research, evaluation, and information activities). It has broader societal benefits and will contribute to improving the lives of learners by providing evidence about the impact of teaching techniques used in the classroom. Research cannot be done without processing personal data, but processing does not override the data subject's interests.

## 4 How will personal data be obtained?

School/college details (e.g. name, address, postcode), and personal data of key school staff will be collected by the programme delivery team. This data will be shared with NFER via secure data portal (see section 5 full details).

NFER will collect data from staff involved in programme delivery via interviews and surveys.

## 5 What personal data is being collected by this project?

The following school staff data will be collected as part of the MoU when the school/college signs up to the programme, to facilitate the evaluation activities:

- Full name and contact details of the Headteacher.
- Full name and contact details of the key contact who will facilitate communications between the school/college and NFER.

The following data will be collected by the programme delivery teams and shared with NFER using a data template and shared via a secure portal:

- Full name and contact details of Head of Maths and any other staff with strategic roles in the programme.

- Full name and contact details of tutors and teachers involved in delivering the programme in schools/colleges.
- Participation of staff in programme-related training and the delivery of programme activities.

Staff perceptions of the implementation and outcomes of the programme will be collected during online interviews and surveys.

## 6 Who will personal data be shared with?

No personal data will be shared with anyone beyond the project team at NFER or the programme delivery team. No individual will be named in any published reports of our research findings.

Data collected via an online survey of senior leaders/heads of maths and teachers will be collected via Questback. The privacy policy for Questback can be found here: [Privacy Policy | Questback](#).

Microsoft Teams or Zoom may be used for virtual interviews. Privacy notices for both online communication tools are available below:

Microsoft Teams – <https://docs.microsoft.com/en-us/microsoftteams/teams-privacy>

Zoom - <https://explore.zoom.us/en/privacy/>

## 7 Is personal data being transferred outside of the UK?

NFER only stores personal data in the UK.

When we use Questback to administer online surveys, data is stored in the EU.

When we use Zoom, data may be stored outside of the UK. Any such transfer is safeguarded by appropriate safeguard, for example, and adequacy decision or contractual obligation to protect your information to the standard required in the UK. Please contact us for further details.

## 8 How long will personal data be retained?

NFER will delete any personal data collected as part of the evaluation within one year of publication of the final Phase 2 evaluation report. This deletion process is currently planned for December 2030.

The Fund intends that evaluation data will be archived when Phase 2 of the evaluation is complete (August 2029) to allow for further research. Plans have not yet been finalised but archiving of evaluation data will comply with and meet the requirements of data protection legislation.

## 9 Can I stop my personal data being used?

NFER handles personal data in accordance with the rights given to individuals under data protection legislation. Under certain circumstances data subjects have the right:

- to request access to information that is held about them (a data subject access request).
- to have personal data rectified if it is inaccurate or incomplete.
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing.
- to restrict processing of personal data (for example, permitting its storage but no further processing).
- to object to processing
- to data portability
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect.

We may need to request specific information from you to help us confirm your identity and ensure your right to access the information (or to exercise any of your other rights). This helps us ensure that personal information is not disclosed to any person who has no right to receive it.

To exercise any of these rights, please contact the NFER's Compliance Officer at [compliance@nfer.ac.uk](mailto:compliance@nfer.ac.uk).

Although we value your participation in this evaluation and its contribution to important findings, you can withdraw from the evaluation activities at any time. If you withdraw, unless otherwise instructed, we will use any data we have collected up to that point in our analysis. Note that withdrawing will not impact on your college's/school's participation in the programme. If at any time you wish to withdraw from the evaluation activities, or withdraw your data or correct errors in it, please contact: [MEF@nfer.ac.uk](mailto:MEF@nfer.ac.uk).

## 10 Who can I contact about this project?

NFER is responsible for the day-to-day management of the evaluation. If you have any queries about the project, please contact the NFER project team by email at [MEF@nfer.ac.uk](mailto:MEF@nfer.ac.uk).

If you have a concern about the way this evaluation processes personal data, we request that you raise your concern with us at [MEF@nfer.ac.uk](mailto:MEF@nfer.ac.uk) in the first instance. If you remain dissatisfied, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

Further information on this evaluation and all privacy notices can be found [here](#).

## 11 Updates

We keep our privacy notice under regular review to make sure it is up to date and accurate; any changes will be recorded. We recommend that you revisit this information from time to time.

The date when this privacy notice was last updated is shown in the footer at the bottom of this document.